

DESIGNATED DESIGN-BUILD PROFESSIONAL™ CERTIFICATION RENEWAL INFORMATION



CERTIFICATION RENEWAL GUIDELINES, APPLICABLE PROGRAMS AND ACTIVITIES

Certified individuals are required to report 24 hours of approved continuing education credit every two years. Reported hours must be received by December 31 in the year in which your renewal is due (e.g. whether you received your certification in June 2015 or November 2015, your renewal is due on December 31, 2017).

Below is an overview of the types of programs/activities acceptable to meet the DBIA™ and Assoc. DBIA™ continuing education requirement. This list is not all-inclusive. Other programs may qualify if they are deemed by the Design-Build Certification Board to provide direct value to your success as a design-build professional.

Renewal Credit Options	Credit Hours	Maximum Credit Allowed
Conferences, Courses, Seminars (visit Continuing Education for listing)		
DBIA National and Regional Conferences and Programs	6 to 12 CEUs	Unlimited
DBIA education programs (EXCEPT core courses required to gain certification)	6 to 12 CEUs	Unlimited
Education obtained through related industry organizations that provide value as a design-build professional (<i>USGBC, AIA, AGC, ACEC, etc.</i>)	Up to 12 hours	12 hours
In-house training programs offered by companies with structured education offerings	Up to 12 hours	12 hours
<i>When submitting credit obtained from organizations other than DBIA, please attach brief supplemental information about the program. This can include a copy of the agenda, speaker bios and/or a copy of the program description. This information is necessary to demonstrate the program's applicability to design-build project delivery.</i>		



— Continued on Reverse —



Renewal Credit Options	Credit Hours	Maximum Credit Allowed
Online Conference Sessions		
Did you miss a past DBIA conference — the Design-Build Conference & Expo, Design-Build in Transportation or Design-Build for Water/Wastewater? View our online versions of the Proceedings for each conference (2015 to present). Earn continuing education credit by purchasing the full conference education sessions or individual sessions.		
Course length: Varies between 1.0 to 1.5 hours	1 to 1.5 hour(s) per session	Unlimited 100+ hours
Webinars		
A key feature of our webinars is your ability to interact with “live” industry experts in real time. You can ask questions, make comments, engage in interactive exercises and enjoy the feedback that comes from your peers’ questions and comments. Our webinars create a virtual classroom that comes to you. (Recorded webinars are available immediately following live sessions.)		
“Design-Build Done Right” Webinar Series Visit the Design-Build-Done-Right Webinars for added live offerings		
Serving as an Instructor/Speaker (Maximum credit from this area is 12 credit hours)		
One hour of continuing professional education will be awarded for each hour completed as an instructor or discussion leader to the extent that the particular activity contributes to the professional competence of the certified individual as determined by the Design-Build Certification Board. In addition, credit may be received for actual preparation time on the basis of two hours preparation for each hour of teaching. Credit may not be obtained for repeat presentations.	Up to 12 hours	12 hours
Serving in a DBIA Leadership Capacity (Maximum credit from this area is 12 credit hours)		
DBIA National Board of Directors	12 hours	12 hours
Design-Build Certification Board	12 hours	12 hours
Region or Chapter Board	8 hours	8 hours
Primary author of a DBIA-published document	6 hours	6 hours
DBIA Awards Juror	6 hours	6 hours
DBIA National, Region or Chapter Committee Chair	4 hours	4 hours

Return completed and signed renewal form to
renewcertification@dbia.org



DBIA
 Attn: Certification
 1331 Pennsylvania Avenue, NW, 4th Floor
 Washington, D.C. 20004



Questions?
 Contact DBIA at 202-682-0110