



# Design-Build Project/Team Awards **Submission Details**

**Deadline: June 2, 2021 at 6pm EST**



Please review this information carefully before beginning your online awards submission and share this document with your team members to coordinate your entry.

DBIA does not accept paper submissions. Submit your project online at:

**[dbia.org/awards](https://dbia.org/awards)**

Submission deadline:

June 2, 2021 at 6pm EST

**EXTENDED DEADLINE**

**Tuesday, June 8, 2021 at 6pm EST**

*(A \$100 extension fee will be automatically applied after June 2, 2021)*

Submission fee:

**DBIA Industry Partner Member:** \$475

**Non-Member:** \$775

# Overview

The Design-Build Institute of America (DBIA) recognizes exemplary applications of Design-Build Done Right® that, at a minimum, resulted in highly successful design-build projects achieving best value while meeting design and construction quality, cost and schedule goals. Winning projects and team members exemplifying design-build best practices will be celebrated publicly at DBIA's Annual Awards Program and in national media coverage.

Submissions are rigorously judged by a panel of industry experts who evaluate each project for design-build process, excellence in design and teaming performance. Winning projects must not only achieve budget and schedule goals but also demonstrate advanced and innovative application of total integrated project delivery, including design-build best practices to achieve exceptional outcomes.

Only projects meeting these minimum qualifications will be considered.

Completed and Owner-occupied after March 31, no more than 3 years before entry year (*example; 2018 for 2021*) and before the application deadline.

- Completed under a single point of responsibility contract
- Completed on or ahead of schedule\*
- Completed within budget\*
- Completed with no claims or litigation
- Project met or exceeded Owner expectations as demonstrated by a letter from the Owner

\*Projects with cost overruns and/or schedule delays that are a direct result of Owner-directed changes or unusual/unforeseen conditions are eligible, if the change in cost and/or schedule was approved by the Owner. Applicants will be asked to explain the Owner-directed changes or unforeseen conditions.

# Submission Categories

**AVIATION**

**CIVIC/ASSEMBLY**

**COMMERCIAL BUILDINGS**

**EDUCATIONAL FACILITIES**

**FEDERAL, STATE, COUNTY, MUNICIPAL**

**HEALTHCARE FACILITIES**

**INDUSTRIAL, PROCESS AND/OR RESEARCH FACILITIES**

**OFFICE BUILDINGS**

**REHABILITATION, RENOVATION AND/OR RESTORATION**

**TRANSPORTATION (OTHER THAN AVIATION)**

**WATER/WASTEWATER**

# DBIA Awards

DBIA celebrates winning projects with a multi-level awards program. First, winning projects in each of the categories will be awarded National Awards of Merit. Projects are judged against Design-Build Done Right® standard criteria and winning projects in this category demonstrate effective schedule and cost performance, as well as exemplify the principles of effective processes, interdisciplinary teamwork, problem-solving and excellence in design (within the limitations imposed by budget, scope and schedule).

Then, National Award of Merit winners from each category will be judged against each other and one winner may be chosen to represent the “best of the best” in that category for a National Award of Excellence.

Finally, all winning projects will also be considered for Best in Engineering Design, Best in Architectural Design, Best in Process and Best in Teaming Awards in addition to a best overall project to be named Project of the Year.



## Special Recognition

### SMALL PROJECTS

Because the size of the project doesn't dictate the impact of the project, DBIA will also recognize "small" design-build projects that achieve exceptional outcomes. As a general guideline, "small" is defined as \$10 million or less for buildings/vertical projects and \$30 million or less for infrastructure. DBIA, at its sole discretion, may modify these thresholds based on the number, size and type of projects submitted for consideration each year.

DBIA will determine a special projects winner based on the entries in the 11 pre-established submission categories.

## Part 1: Share a Project

These are guidelines and not an exact duplicate of the application questions. There may be slight variations in the order or wording of the questions.

- Project name (*project should be entered exactly as it is to appear on the award and in DBIA announcements should the project win an award*)
- Project city and state
- Contract start date and actual start date
- Contract price and final cost
- Explanation of Owner-directed changes and/or unforeseen conditions impacting the budget and/or schedule. (200 words)

## Project and Team Information

- Submission Category
- Provide a project photo identified as the default image for DBIA informational and awareness efforts when referring to the project (this should be the photo you consider the best depiction of the key aspects of the project you want to highlight).

Provide full contact information for all applicable team members

- Client/Owner
- Owner Advisor" (if applicable)
- Submitter
- Design-Builder
- General Contractor
- Architects
- Engineers
- Key Specialty Contractors, Consultants and Sub-Contractors

If an Owner Advisor was engaged please provide details of when and how the Advisor integrated into the team. Refer to DBIA's primer on [Selecting and Using an Owner Advisor](#) for more information on this topic.



## General Information and Project Narratives

- What best describes the design-build entity structural arrangement?
- What procurement method was used?
- What contract format was used?
- Provide a general description of the project size and scope. (200 words)
- Provide a detailed description that addresses the following: (300 words)
  - Purpose of the project (what need is the Owner addressing)
  - Any notable elements of community impact during the design and construction process (*i.e. unique DBE/MBE/WBE involvement; innovative community engagement efforts, etc.*)
  - An overview of the project's impact to the community including how it serves to inspire and influence, as well examples of the projects social, environmental and economic impact.
- Describe how the team provided the Owner with “best value for dollar spent.” Provide specific examples of enhancements and betterments that you/your team brought to the project. These may be quantitative or qualitative in nature. (500 words)
- If applicable, please list any certifications the project received related to sustainability (*e.g., LEED Platinum, Well Building Standards*).
- Describe steps taken to optimize the life cycle cost of the project. Include an overview of the intended outcomes. (300 words)

## Evaluation Factors

Provide the factors used by the Owner in selecting the design-build team and the weight of each.

## Part 2: Apply for an Award

### Additional Team Information

- Marketing/PR Contact
- Project Manager
- Provide an **organization chart** of the team structure that concisely shows:
  - The design-build team structure
  - Contractual relationships
  - Names, titles of key team members, being certain to note those holding the DBIA® or Assoc. DBIA® credential currently, and/or during the project execution. **(DBIA credentials will be verified.)** Please note that a DBIA credential is earned through education, experience and examination, like a PE or AIA credential. Holding a DBIA credential should not be confused with DBIA membership. Please include team members representing the Owner, design-builder, contractor, architect, engineer, etc.
- Explain the specific role those holding the DBIA® or Assoc. DBIA® credential had in the project. Include the names and titles of additional team members holding the credential that are not listed on the organization chart. (300 words)

### General Information

- Provide an additional short project description that describes the aspects of the design-build teaming and the project outcomes that make this an award-winning project. Please provide your suggested description that highlights the following: the impact of design-build on the process and/or the outcomes; a key challenge and how it was overcome; an explanation of why you consider it a successful project outcome (outside of cost and schedule performance). (150 words)
- Source of the contract language
- List any additional industry awards this project has won



# Safety Program

The following safety information is required:

- Total hours worked on project
- Duration of construction in months
- Number of cases with days away from work
- Number of cases with job transfer or restriction
- Other recordable cases (with explanations)
- Description of how the safety program was customized for this project. (300 words)
- Description of any specific safety issues as well as how the issues were resolved.
- Was full-time safety management and staff on-site during construction? (Yes/No)
- Description of prevention through design features that were incorporated into the project to improve safety, either from an operations or end-user perspective (if applicable). (200 words)

# Design-Build Process/Effective Use of Best Practices

This section is used to highlight the successful use of Design-Build Done Right® best practices that contributed to project and team success and ensured that the project met and/or exceeded the expectations of all stakeholders. Identification of best practices should span from the Owner's procurement decision-making process through project execution. Refer to [dbia.org/best-practices](http://dbia.org/best-practices) to review Design-Build Done Right® Universally Applicable, Federal, Transportation or Water/Wastewater Best Practices and other resources.

- Complete and submit the [design-build best practices checklist](#).
- Based on your checklist responses, provide an overview of how design-build best practices were applied to the project from the RFQ/RFP stage through the post-award phases of design and construction (Design Development, Construction Documents, construction and commissioning). (500 words)
- Did the Owner's RFP offer a stipend to unsuccessful offerers? (Yes/No)
- What was the method the Owner used in the RFQ/RFP process to communicate the scope and technical requirements (performance standards? Prescriptive bridging documents? Functional? Combination?). (200 words)

- If applicable, note what percentage of plans were already developed via prescriptive bridging documents and why.
- Detail the overall risk management approach, specifically addressing the following: (300 words)
  - How risks were identified and allocated to ensure an appropriate or balanced approach.
  - How risk was managed by the design-build team during executions.
  - How risk assessment was updated and refined as the project proceeded from procurement through project execution.
- What were the awards and incentives employed to help facilitate the alignment of the performance of the design-build teams with the Owner's project goals (if applicable)? (200 words)
- Describe the quality assurance/quality control process used on the project and how it was implemented across the design and construction phases. Provide specifics of who performed the QA and QC for both the design and construction. (500 words)
- Detail the approach and methods that were employed to facilitate and manage the "design-build to budget" (or design to contract amount) throughout the design phase of the project. (200 words)
- What methods were used to establish and maintain alignment between the design schedule and the construction schedule throughout the design and construction phase? (200 words)

# Excellence in Design

This section serves to demonstrate how design-build delivery enables projects to achieve excellence in design, whether architectural design, engineering design or both. Through the questions below, demonstrate how the team harnessed innovation and creativity leading to memorable design solutions that exceeded the Owner's vision, project goals and defined functional requirements. Keep in mind that "design" can relate to aesthetics (architecture), process/function (engineering) or both.

- Describe how the functional design/internal design contributes to operational efficiency,

end-user comfort and function, productivity/business value and building systems integration. (300 words)

- What were the unique characteristics of the project aesthetics? (e.g. *memorable, state-of-the-art design that includes a holistic awareness that considers context, site and the environment*) (500 words)
- What were the unique and/or cutting-edge engineering achievements? (e.g. *innovation in design and construction, advanced technology, respect for the Environment, sustainable solutions, etc.*) (500 words)
- Describe how the use of Building Information Modeling (BIM) technologies, Virtual Design & Construction (VDC), other model-based design technology/systems (i.e., 3D/4D modeling, Open Roads, AutoCAD, visualization, etc.), as well as other technology advances (e.g., robotics, drones, etc.) provided value to your project. (500 words)
- Was a BIM Execution Plan developed? (Yes/No)
- If applicable, how did the team leverage Level of Development (LOD) to assist in clarifying responsibilities in the project's delivery? (200 words)
- If applicable, describe the BIM Use Cases that were implemented and the value they provided for the project. (200 words)
- If applicable, explain how BIM and VDC increased collaboration on the project. Consider the following: How did it help to expedite the delivery schedule and adherence to the overall budget? Was there a reduction in RFIs and change orders? Did it help identify coordination conflicts during the pre-construction phase? How did this increase the quality of the projects design deliverables? How was BIM/VDC integrated into the Quality Assurance and Control process? (300 words)
- If applicable, describe advanced model-based deliverables that were provided to the Owner. (200 Words)
- Describe how design-build played a role in achieving or exceeding the Owner's sustainability and/or long-term project performance requirements (if applicable). (150 words)

## Teaming Performance

Successful execution of design-build is based upon relationships built upon trust, transparency and team integration. In this section, demonstrate how team members were not only competent in their specific areas of responsibility, but also understood that project success was directly dependent upon the ability of the entire team to work together collaboratively.

- Describe how and when key specialty trade and/or subcontractors were brought on board and incorporated into the team/process. (200 words)
- Provide an overview of the teaming philosophy that includes discussion of methods or approaches employed to engage and interact "as one team" (including the Owner) collaboratively throughout the design **and** construction phases of the project. Be specific about how the contractor actively participated in the design phase, how the designer(s) actively participated in the construction phase and how the key trade partners participated in design-assist throughout. Discuss specifically how the team's leadership and their leadership qualities contributed to this collaboration. (500 words)
- Did the team engage in formal, proactive Alternative Dispute Resolution (ADR) Partnering process? (Yes/No)
  - If yes, provide an overview of the process. (200 words)
- Describe your greatest challenge as a team and briefly describe how it was solved. (200 words)

## Owner Letter

Provide a detailed letter from the Owner (*on Owner's letterhead and signed*) attesting to the Owner's satisfaction with the project **and** the process. The letter must include, at a minimum:

- Factor(s) that drove the Owner's decision to choose design-build project delivery
- Confirmation that the project met cost and schedule goals (or an explanation of any growth in the original schedule and/or budget as compared to the final substantial completion date and price)
- Specific area(s) in which the Owner was especially pleased, including project enhancements/betterments

## Photos, Visuals and Supplemental Information

Submitters need to provide twelve (12) high-resolution photos (300dpi) to include:

- One (1) project photo identified as the default image for DBIA informational and awareness efforts when referring to the project
- At least two (2) project photos from various angles/perspectives
- At least two (2) photos showing the end user/community accessing the project
- At least two (2) photos capturing the team at work (can be during construction)
- At least three (3) photos that demonstrate the project's outstanding design aspects
- Up to two (2) additional photos of the submitter's choice

For each photo, include a photo credit, a photo caption and an explanation of the photo.

When applicable, provide the following additional visuals in PDF format:

- Locator Map
- Site Plan or Renderings
- Drawings: Floor plan(s); elevations (4); sections (maximum of 2) *(if submitting a roadway project, please include additional photos in lieu of elevation drawings)*

Videos of the project are not required, but DBIA encourages you to include one or more. Videos should not exceed three (3) minutes in length.

## Payment Information

Payment is by credit card during online submission. Checks will not be accepted.

**DBIA Industry Partner Member Firms:** \$475

**Non-Members:** \$775

Membership is determined based on the firm of the individual submitting the award and will be verified by DBIA.

## DBIA Terms and Conditions and Waiver/ Disclosure

Submitter is responsible for obtaining the rights from photographers to transfer photos to DBIA without restrictions. Any liability for copyright violation shall be borne solely by the submitter. If a photo credit is required, include the information with the image files. DBIA reserves the right to publish the images online, in print and in various DBIA presentations about design-build.

On behalf of the submitting company I verify that the above conditions have been met. I understand that the contents of this entry become the property of DBIA and will not be returned. DBIA shall have the right to make all text and photos available for publication without compensation, real or implied, and without claim by nominees against the jury, DBIA or its staff or individual DBIA members.

All information provided in this application is true and accurate to the best of my knowledge and I understand that DBIA will be verifying its accuracy.