

DESIGNATED DESIGN-BUILD PROFESSIONAL™ INACTIVE STATUS APPLICATION



The DBIA Inactive Status provides DBIAs™ and Assoc. DBIAs™ a one-year period in which to meet their recertification requirements. Inactive Status is available to credential holders who currently do not meet their renewal requirements but do not wish to lose their certification status. During the time of Inactive Status, the DBIA™ or Assoc. DBIA™ **MAY NOT BE USED**. The deadline to apply for this status is December 1 of the year in which your renewal is due.

INACTIVE STATUS APPLICATION

To apply for Inactive Status, complete this form and submit it along with the appropriate fee to:

Design-Build Institute of America
Attn: Certification Department
1001 Pennsylvania Avenue, NW, Suite 410
Washington, DC 20004

CREDENTIAL HOLDER

Which certification do you currently hold? Select One

DBIA™

Assoc. DBIA™

Certification ID Number _____

Renewal Due Date _____

Last Name		First Name	
Company			
Preferred Mailing Address			
City/State/Zip			
Telephone		Email	

Fee: DBIA member — \$150.00

Non-Member — \$300.00

PAYMENT METHOD

Check (made payable to DBIA)

Amex

Visa

MasterCard

Name on Credit Card _____

Credit Card Number _____

V-Code _____

Exp. Date _____

Signature _____

Date _____

REACTIVATION

You can reactivate your credential at any time during your one-year inactive period as long as you meet the recertification requirements. You may recertify by fulfilling the required hours of approved CEUs. To reactive your status you must meet all the renewal requirements that were due at that time. CEUs must be accrued within the last two years preceding this application.

Your DBIA credential will be reactivated upon approval of completed renewal application form and payment of the required renewal fee.



Return completed and signed renewal form to
certification@dbia.org or mail to:
DBIA Attn: Certification 1001 Pennsylvania Avenue,
NW, Suite 410 Washington, D.C. 20004
Questions? Contact DBIA at 202-682-0110

